



Hazen and Sawyer  
5775 Peachtree Dunwoody Road, Suite D520  
Atlanta, GA 30342 • 404.459.6363

May16, 2016

Joseph Johnson, PE  
City of Griffin  
Deputy Director of Water & Waste Water  
100 South Hill Street  
Griffin, Georgia 30223

**Re: City of Griffin  
2015 Master Services Agreement  
Task Order #4 – FY 2017 Dam Inspections**

Dear Mr. Johnson:

Hazen is pleased to submit the attached Task Order Form associated with our Master Service Agreement. The services under this Task Order are associated with the visual inspection of the Still Branch Dam and Heads Creek Dam.

Our Scope of Services includes a visual inspection and photo documentation of each of the dams. In addition, we will complete the Embankment Dam Inspection Form currently in use by the Georgia Safe Dams Program (GSDP) and provide an Inspection Report outlining issues or deficiencies noted during the visual inspection. We have assumed that both dams will be inspected on the same trip. Our scope does not include any field surveying or hydrologic/hydraulic analysis.

We are providing the attached Task Order Form with our Scope of Services and Lump Sum Fee. Please let me know if you have any questions concerning this issue or require any additional information.

Sincerely,

Pat Rogers, PE  
Vice President

Enclosure

## Scope of Services

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The Scope of Services will be provided in accordance with the provisions of the 2015 Master Professional Services Agreement.

Client:

City of Griffin  
100 South Hill Street  
Griffin, Georgia 30224

Engineer:

Hazen and Sawyer, P.C.  
5775 Peachtree Dunwoody Road  
Suite D-520  
Atlanta, GA 30342

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Task 1 – Still Branch Dam Visual Inspection

Budget (Lump Sum): \$2,500

- Field Inspection
- GSDP Embankment Dam Inspection Form
- Photo Log
- Inspection Report

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Task 2 – Heads Creek Dam Visual Inspection

Budget (Lump Sum): \$2,300

- Field Inspection
- GSDP Embankment Dam Inspection Form
- Photo Log
- Inspection Report

## Notice to Proceed

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If you agree with the terms of this Task Order Form, please sign below and return a signed copy to our office via fax or email to initiate work.

Client:

City of Griffin  
100 South Hill Street  
Griffin, Georgia 30224

Engineer:

Hazen and Sawyer, P.C.  
5775 Peachtree Dunwoody Road  
Suite D-520  
Atlanta, GA 30342

Accepted by:

Date



5/16/2016

Hazen and Sawyer, P.C.

Date

Printed Name:



Printed Name: