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March 14, 2016

Mr. Brant Keller
Director – Public Works and Utilities
City of Griffin
134 N. Hill Street
Griffin, Georgia 30224

Dear Mr. Keller:

Please accept our proposal to renew our agreement in supplying the City of Griffin labor, materials, equipment and services required to perform meter reading services for the period 07/01/16 through 06/30/17. I've based these updated rates with the assumption that 99% of the Spalding County water meters will be converted to an AMR system by the time this agreement goes into effect.

We've incorporated the following assumptions into our pricing model:

- ✓ The City of Griffin will lease to Tru-Check office facilities and parking at a rate \$ 759.72 per month with parking, water, electricity, air conditioning and heat included in this rate.
- ✓ Meter readings will be collected over twenty (20) working days per month and days of service will be no less than 28 days per month and no more than 32 days per month, based on an annual meter reading schedule that the City of Griffin will provide.
- ✓ The City of Griffin will work with Tru-Check to adjust the meter reading schedule to levelize the workload to allow for consistent staffing for the Tru-Check meter reading team.
- ✓ The initial term of this agreement will be for 12 months, effective July 1, 2016.

Tru-Check Project Attributes include:

- ✓ Trained meter readers and experienced supervision to manage the meter readers' activities and act as a liaison between the meter readers and the City of Griffin.
- ✓ Screened employees (criminal history, substance abuse, MVR, physicals).
- ✓ Branded field personnel.



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- ✓ Field communications for all technicians and management staff.
- ✓ Handheld meter reading devices.
- ✓ Company owned, insured, and maintained vehicles.
- ✓ Eleven years of experience working with the City of Griffin.

Proposed Rates

13,400 Spalding County radio read water meters monthly = \$ 0.894
Spalding County water meters that require a manual read = \$ 1.72
Service Orders for Meters Not Loaded into Handheld = \$ 11.78

We appreciate the opportunity to work with the City of Griffin during this transition from manual meter reading to an AMR mobile meter reading system. Having worked with the City for over 11 years we feel it has been a mutually beneficial partnership and you can feel confident that we'll continue to provide a quality service during this transition.

In addition to the meter reading services, we would like to discuss offering our assistance in maintaining the newly deployed AMR system.

Regards,

A handwritten signature in black ink that reads "Mark S. Reeves". The signature is written in a cursive, flowing style.

Mark S. Reeves
Account Manager

Cc: B. Heuer



For The City of Griffin

Name _____

Address _____

For Tru-Check, Inc.

Name William W. Heuer, Jr.

Address 3947 Main Street

Amherst, NY 14226

DULY EXECUTED and delivered by the Parties on _____, 2016, effective as set forth in the introduction to this Agreement.

THE CITY OF GRIFFIN

By: _____

Title: _____

TRU-CHECK, INC.

By: _____

Title: _____