



October 8, 2015

Burns & McDonnell Engineering Company, Inc.
Attn: Mr. Rick Ward
3650 Mansell Road
Suite 300
Alpharetta, GA 30022
770.510.4776
770.587.4772 fax

Re: Executed Contract Documents for the
Project: Still Branch Water Treatment Plant AFD and HVAC Construction
Contract No.: 83886
Owner: City of Griffin, Georgia

Dear Mr. Ward,

Attached please find three (3) completed executed sets of contract documents on the referenced project. Please return one (1) executed copy to P. F. Moon and Company, Inc.

Please contact us if you have any questions.

Sincerely,
P.F. Moon and Company, Inc.

A handwritten signature in black ink, appearing to read "Keith J. Steen".

Keith J. Steen
Vice-President

KS/jc

Cc: File



October 5, 2015

Mr. Joseph Johnson, P.E.
Deputy Director Water & Waste Water
Public Works
City of Griffin
100 South Hill Street
Griffin, GA 30224

Re: Recommendation of Award, Still Branch WTP AFD and HVAC Construction
Project 83886

Dear Mr. Johnson:

Burns & McDonnell has reviewed the bids received at the City Public Works Department by 10:00 A.M., local time, on September 29, 2015, for the construction of the above referenced project. Two bids were received. The following is a summary of the two bids:

BIDDERS		
	No. 1	No. 2
	P. F. Moon and Company, Inc.	Willow Construction, Inc.
	2207 Georgia Hwy 103	3970 Flint Hill Road
	West Point, GA 31833	Powder Springs, GA 30127-2809
Total Base Bid:	\$160,000.00	\$194,400.00

A tabulation of all bids received is attached.

The apparent low bidder is P. F. Moon and Company, Inc. with a Base Bid total of \$160,000.00.

The Willow Construction, Inc. Bid Package did not provide a Company Registration Form, and it was noted in the Bid Tabulation that their surety, KnightBrook Insurance Co., was not listed in the U.S. Treasury Circular 570. P. F. Moon & Co, Inc. provided all required qualifications, references, certifications, and other information documents, as listed in the Bid Tabulation.

As the City has worked with P. F. Moon & Co., Inc. in the past and found their work to be acceptable, we did not call their submitted references. We verified that the surety company for the bid bond, Travelers Casualty and Surety Company of America, appears on the Treasury Department Circular 570 and is licensed in the State of Georgia. P. F. Moon & Co., Inc. appears qualified to perform the work and has satisfactorily completed similar type projects.

We recommend P. F. Moon and Company, Inc. for award of the project. If you agree with this recommendation of award, please execute the attached Notice of Award and return the document to our office. We have coordinated with the Contractor for execution of the Contract Documents



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and are providing herewith to the City documents that we believe to be ready for full execution. Upon full execution and City Council approval of the Notice of Award, the Contractor shall secure Bonds for transmittal to the City.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Burns & McDonnell Engineering Company

A handwritten signature in black ink, appearing to read "Rebecca J. Clay". The signature is fluid and cursive, with a long, sweeping horizontal line extending from the end.

Rebecca J. Clay, P.E.
Project Manager

RJC/rjc

Enclosures

BID TABULATION
Still Branch WTP AFD and HVAC
CITY OF GRIFFIN, GEORGIA

RECEIVED BY: CITY OF GRIFFIN, GEORGIA
 AT CITY HALL PUBLIC WORKS DEPARTMENT
 10:00 A.M., LOCAL TIME, SEPTEMBER 29, 2015

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	BIDDER NO. 1		BIDDER NO. 2	
				PRICE	AMOUNT	PRICE	AMOUNT
A	HSP No. 2 Installation Work	1	LS	\$126,848.00	\$126,848.00	\$161,248.00	\$161,248.00
B	MR Systems, Inc. Integration Work	1	LS	\$9,452.00	\$9,452.00	\$9,452.00	\$9,452.00
C	Pump Analysis	1	LS	\$23,700.00	\$23,700.00	\$23,700.00	\$23,700.00
TOTAL BASE BID AMOUNT (ITEMS 1 THRU 14)					\$160,000.00		\$194,400.00
BID BOND NOTE REFERENCE LICENSE NUMBER					5% (1)(2)(3)(4)(5)(6) UC300054, GCCO002255		5% (2)(3)(4)(6) *(A)(B) UC300091, GCCO001440

NOTES:

- (1) SURETY COMPANY LISTED ON U. S. TREASURY CIRCULAR 570
 - (2) BIDDER ACKNOWLEDGED RECEIPT OF ADDENDUM NO. 1 THRU 5
 - (3) STATEMENT OF BIDDERS QUALIFICATIONS
 - (4) CITY OF GRIFFIN TAX COMPLIANCE FORM
 - (5) CITY OF GRIFFIN COMPANY REGISTRATION FORM
 - (6) TABULATION OF SUBCONTRACTORS, PERSONS, AND ORGANIZATIONS TO BE IDENTIFIED
- * NOTED ERRATA:
- (A) KNIGHTBROOK INSURANCE CO. NOT LISTED IN TREASURY CIRCULAR 570.
 - (B) NO COMPANY REGISTRATION FORM PROVIDED.

I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THIS BID TABULATION IS A CORRECT AND ACCURATE TABULATION OF BIDS RECEIVED BY THE CITY OF GRIFFIN, GEORGIA FOR THE STILL BRANCH WTP AFD AND HVAC CONSTRUCTION PROJECT ON SEPTEMBER 29, 2015.

Adam R. Ward

BURNS & MCDONNELL ENGINEERING COMPANY, INC.