



July 10, 2015

Honorable Mayor and Members of the
City Commission and City Manager
City of Griffin, Georgia
100 South Hill Street
Griffin, Georgia 30223

Attn: Markus Schwab and Kenny Smith

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the City of Griffin, Georgia (the "City") as of June 30, 2015.

We will apply the agreed-upon procedures which the City has specified and listed below with respect to management's assertion about the City's compliance with regulations of the Georgia Department of Natural Resources, Environmental Protection Division concerning financial responsibility in solid waste handling facilities. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

- 1) We will compute the financial test alternative 2 ratios, which include the resulting liquid ratio and the annual debt to service ratio and compare them with the minimum thresholds established by the regulations.
- 2) We will compute the relative financial strength ratio and compare the ratio with the established threshold value of 0.43.
- 3) We will compute the operating deficit requirement and compare the operating deficit percentage with the established threshold of 5% or more of total annual revenues in both of the past two consecutive fiscal years.

- 4) We will obtain the City of Griffin, Georgia financial report for the fiscal year ended June 30, 2015 and note the type of audit opinion issued in the independent auditor's report for the year, and note whether the independent auditor's report indicated that the audit was prepared in accordance with accounting principles generally accepted in the United States of America.
- 5) We will obtain the annual operating budget and/or the financial report of the City of Griffin, Georgia and note as to whether the assured costs estimated for the solid waste handling facility are identified in the City's annual operating budget or financial report. The assured costs are the closure, post-closure, and corrective action costs taken from the solid waste handling facility's design and operation plan.
- 6) We will obtain:
 - a) The letter, written by the Finance Director of the City of Griffin, Georgia, which contains the information specified in the regulations (40CFR 258.74 (f) (3) (I) (A) and,
 - b) The operating record of the solid waste handling facility in the City of Griffin, Georgia.

We will note as to whether a copy of the letter written by the Finance Director is included in the operating record of the solid waste handling facility.

- 7) We will obtain:
 - a) A copy of the City of Griffin, Georgia's financial report for the fiscal year ended June 30, 2015 and,
 - b) The operating record of the solid waste handling facility in the City of Griffin, Georgia.

We will note as to whether the financial report for the fiscal year ended June 30, 2015 includes a footnote disclosing the GASB Statement 18 requirements, and note whether a copy of the GASB 18 requirements has been placed in the operating record of the solid waste handling facility.

- 8) We will obtain:
 - a) A copy of the City of Griffin, Georgia's financial report for the fiscal year ended June 30, 2015 and,
 - b) The operating record of the solid waste handling facility in the City of Griffin, Georgia.

We will note as to whether a copy of the report of the independent certified public accountant included in the City of Griffin, Georgia's financial report for the year ended June 30, 2015 has been included in the operating record of the solid waste handling facility in the City of Griffin, Georgia.

Because the agreed-upon procedures listed above do not constitute an examination, we will not express an opinion on the landfill financial assurance. In addition, we have no obligation to perform any procedures beyond those listed above.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the City of Griffin, Georgia Mayor and City Commission and management, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

You are responsible for the presentation of the landfill financial assurance in accordance with regulations of the Georgia Department of Natural Resources, Environmental Protection Division concerning financial responsibility in solid waste handling facilities; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee the agreed upon procedures we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Wade P. Sansbury is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We plan to begin our procedures in September 2015 and, unless unforeseeable problems are encountered, the engagement should be completed by December 31, 2015. At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the landfill financial assurance in accordance with the regulations of the Georgia Department of Natural Resources, Environmental Protection Division.

We estimate that our fees for these services will be \$3,100. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of the procedures.

If this letter defines the arrangements as you understand them, please sign and date the enclosed copy and return it to us. We appreciate your business.

Thank you for this opportunity to be of assistance.

Sincerely,

MAULDIN & JENKINS, LLC



David Irwin

Enclosure

Confirmed on behalf of the addressees:

 , 2015