

**CITY OF GRIFFIN BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL  
TUESDAY, JUNE 23, 2015**

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Chairperson Doug Hollberg presided, calling the meeting to order at 6:00 p.m. Commissioners attending Included Joanne Todd, Cora Flowers, Cynthia Reid-Ward, Dick Morrow and Rodney McCord.

Also present were City Manager Kenny L. Smith, City Attorney Andrew J. Whalen, III, and Teresa Watson to record minutes.

Pledge of Allegiance ..... Commissioner Reid-Ward  
Invocation..... Chairman Hollberg

Approval of Agenda

***Motion/second to approve with the amendments below by Commissioners Morrow/Reid-Ward to add as Items #32 and 33 as shown below. Motion carried by a vote of 6-0.***

***32. Consider a Memorandum of Understanding between the City of Griffin and the Board of Regents of the University System of Georgia by and on behalf of the University of Georgia Archway Partnership and the Office of the Vice President for Public Service and Outreach for a Cooperative Facilities Use Agreement to locate the Archway Partnership offices in Suite 505, One Griffin Center, in the amount of \$1200 per year. City Manager Kenny Smith will address.***

***33. Consider a Resolution Authorizing and Directing the Filing of Eminent Domain Proceedings for 706 North Hill Street, Tax Map 002 06005, owned by North Hill Street Realty, LLC, needed to construct that certain public works project to realign North Sixth Street at its intersection with North Hill Street. City Attorney Drew Whalen will address.***

#### **PRESENTATIONS / DELEGATIONS**

1. Recognize the service and retirement of three dedicated electric employees.
  - 1) Mike Blackmon, 33 years, Retiring – Mr. Blackmon has worked in several capacities from lineman forward. He has been a major component of Griffin Power and has been instrumental in the relocation to the Thomas property. Mr. Blackmon will be greatly missed by the City.
  - 2) Derald Evans, 33 years, Retiring – Mr. Evans has worked in various capacities also. He is devoted to keeping the system operating regardless of circumstance. Mr. Bosch noted he was loyal and dedicated and would be missed.
  - 3) Wayne Jones, 26 years, took position with ECG – Mr. Jones has spent 26 years in various capacities, as well. Mr. Bosch noted he is a bit of a bulldog and could always find a solution to every problem he approached. He helped to build a system to be proud of and while he will be missed, he was wished well as he leaves for Electric Cities of Georgia.

All had their picture made with staff, crew and family. On Friday from 2-4 p.m. at the Kiwanis building there will be a reception for these members of the Griffin Power family who have collectively given 92 years to the City, and Mr. Bosch encouraged everyone to attend.

#### **CITIZEN COMMENTS**

There were no comments.

#### **PUBLIC HEARINGS**

2. Receive comments regarding a request to amend the Unified Development Code, of the City of Griffin, Article 7, Table 7.3, Zoning Districts, to allow Consumer Fireworks Retail Sales Facilities, meeting the minimum standards of NFPA 1124 for new and existing buildings as a permitted use in the Planned Commercial District.” *Toussaint Kirk, Director of Planning & Development will address.* All capital requests include airport and no millage rate increases. Print for about a month in print and online. Second of public hearings. Ready to adopt.

Mr. Kirk said this item was discussed in the workshop this morning, The PCD district is where this use will be placed, and applicants will have to meet certain standards as noted.

There were no comments

#### **CONSENT AGENDA**

3. Consider approving Minutes of the June 9, 2015 Regular Scheduled meeting of City Commission.

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4. Consider approval, on second reading, of an ordinance amending the Code of Griffin at Chapter 18, AVIATION, by enacting a new Article V., SAFE, EFFICIENT USE AND PRESERVATION OF NAVIGABLE AIRSPACE. *Griffin-Spalding County Airport Manager Robert Mohl and City Attorney Drew Whalen will address.*
5. Consider approval, on second reading, of Ordinance revising the Code of Griffin, Georgia at Chapter 82, TAXATION, Article III, EXCISE TAX ON HOTELS, by increasing the rate of tax to 8.0% in accordance with Act 288 (HB 644) of the 2015-2016 Regular Session of the General Assembly of Georgia; revising the name of the Article to reflect the current title used in state law; and for other purposes. If adopted, the increased rate will become effective August 1, 2015. *City Attorney Andrew J. Whalen III will address.*

***Motion/second by Commissioners Morrow/Ward to approve Consent Agenda carried 6-0.***

<b>REGULAR AGENDA</b>
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6. Consider approval of a request to amend the Unified Development Code, of the City of Griffin, Article 7, Table 7.3, Zoning Districts, to allow Consumer Fireworks Retail Sales Facilities, meeting the minimum standards of NFPA 1124 for new and existing buildings as a permitted use in the Planned Commercial District.” *Toussaint Kirk, Dir. of Planning & Development to address.*

***Motion/second by Commissioners Morrow/McCord to approve carried 6-0.***

7. Consider approval to amend the City of Griffin's Fiscal Year 2014-2015 Operating and Capital Budget in the amount of \$7,200.00 for the purchase of bullet proof vests for the Police Department - Criminal Investigations (CID). *Chief Financial Officer Markus Schwab will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

8. Consider approval to amend the City of Griffin's Fiscal Year 2014-2015 Operating and Capital Budget in the amount of \$2,300.00 for equipment purchased for Archives at the end of Fiscal Year 2014 subsequently charged to Fiscal Year 2015. *Chief Financial Officer Markus Schwab will address.*

***Motion/second by Commissioners McCord/Reid-Ward to approve carried 6-0.***

9. Consider approval to amend the City of Griffin Fiscal Year 2015 Operating and Capital budget for Facilities in the Electric Utility Fund for the purchase of a Bi-Directional Antenna (BDA) at Thomas Property location. *Electric Utility Director Bill Bosch will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

10. Consider a Resolution in support of submitting an application for the Tourism Product Development Grant. ***DDA Director Kenwin Hayes will address.***

***Motion/second by Commissioners McCord/Morrow to approve carried 6-0.***

11. Consider Agreement between the City of Griffin and the Spalding County Board of Commissioners for two (2) Inmate Work Details for duties at the Shoal Creek Landfill and Oakhill Memorial Cemetery, in the amount equal to the salary and benefits of two (2) Correctional Officers. *Central Services Director Phill Francis will address.*

***Motion/second by Commissioners McCord/Morrow to approve carried 6-0.***

12. Consider approving Task Order for Utility Service Group for the maintenance of the City of Griffin's water tanks in the amount of \$91,449.39 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Morrow/McCord to approve carried 6-0.***

13. Consider the approval of a Task Order for an Inter-Basin Analysis to Paragon Consulting Group in the Amount of \$192,310.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

14. Consider approval of a TOF for the Nitrification Analysis of Cabin Creek WWTP to Paragon Consulting Group in the amount of \$21,905.00. for the Water and Waste Water Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

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***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

15. Consider the approval of a Task Order for the Valve Location and Condition Assessment to Paragon Consulting Group in the amount of \$293,330.00 for the Water and Waste Water Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

16. Consider approval of 2015-2016 agreement for the Sludge Management Program to Synagro for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Morrow/McCord to approve carried 6-0.***

17. Consider the approval of an agreement with the United States Geological Survey Division of the United State Department of Interior for Flow Gauges in the amount of \$58,105.00 for the Water and Wastewater Departments of the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

18. Consider approval of the FY 2015 - 16 Mass Water Meter Purchase with Delta Municipal Supply Company in the amount of \$793,800.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

19. Consider approval of FY 2015-16 Task Order with Premier Systems Design(PSD) for continuation of work order solution design in the amount of \$20,000.00 for the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

20. Consider the approval of Task Order with Hazen and Sawyer Environmental Engineers & Scientists for the Inundation Study of Heads Creek Reservoir in the amount of \$18,000.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

21. Consider the approval of Task Order with Hazen and Sawyer Environmental Engineers & Scientists for the Inundation Study of Still Branch Reservoir in the amount of \$18,900.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Work and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

22. Consider approval of an agreement with Raftelis Financial Consultants, Inc., for the calculation and support for the City of Griffin's wholesale and retail water and sewer rates in the amount of \$20,000.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Department will address.*

***Motion/second by Commissioners Morrow/Todd to approve carried 6-0.***

23. Consider the award of a contract, Section 319(h) FY14 Grant - Element 12 "A.Z. Kelsey Avenue Ecosystem Restoration Project" from the Georgia EPD Nonpoint Source Program in the amount of \$817,000.00 for the Stormwater Utility Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Director Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/McCord to approve carried 6-0.***

24. Consider the approval of a Task Order to Tetra Tech for the Construction Management and Grant Administration for the AZ Kelsey Avenue Ecosystem Restoration Project in the amount of \$55,000.00 for the Water-Wastewater and Stormwater Departments of the Public Works and Utilities Department. *Director of Public Works and Utilities Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Flowers to approve carried 6-0.***

25. Consider Resolution for the Reorganization of the Water and Wastewater Department for the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant Keller will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

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26. Consider renewal of an annual Agreement with E. David Dickens for Foilage and Soils Environmental Services in the amount of \$7,400.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Department Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

27. Consider approval of a Resolution approving the borrowing of an amount not to exceed \$12,700,000.00 from the Clean Water State Revolving Fund, administered by the Georgia Environmental Finance Authority (GEFA), for upgrade and expansion of the Potato Creek Water/Wastewater Treatment Plant (WWTP). *Director of Utilities Brant Keller and City Attorney Drew Whalen will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

28. Consider approval of a Resolution approving the borrowing of an amount not to exceed \$6,275,000.00 from the Drinking Water State Revolving Fund, administered by the Georgia Environmental Finance Authority (GEFA), for upgrade and improvements to the Flint River Pumping Station. *Director of Utilities Brant Keller and City Attorney Drew Whalen will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

29. Consider the approval of a Task Order for the Tracer Studies and Mixing Evaluations of Harry Simmons WTP and Still Branch WTP to Burns-McDonnell in the amount of \$36,500.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Brant D. Keller will address.*

***Motion/second by Commissioners Reid-Ward/Morrow to approve carried 6-0.***

30. Consider the approval of 2015-2016 Meter Reading Agreement TruCheck for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Brant D. Keller will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

31. Consider the approval of a Task Order for the Cabin Creek Wastewater Basin to Burns-McDonnell for modeling wastewater flows and hydraulic design in the amount of \$235,800.00 for the Water and Wastewater Department of the Public Works and Utilities Department. *Director of Public Works and Utilities Brant D. Keller will address.*

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

32. Consider a Memorandum of Understanding between the City of Griffin and the Board of Regents of the University System of Georgia by and on behalf of the University of Georgia Archway Partnership and the Office of the Vice President for Public Service and Outreach for a Cooperative Facilities Use Agreement to locate the Archway Partnership offices in Suite 505, One Griffin Center, in the amount of \$1200 per year. *City Manager Kenny Smith will address.*

Mr. Smith said the rental fee of \$100 per month for this unit was enough to cover utilities and cleaning service. This will provide a base for the Archway Partnership professional. Some discussion followed, and he noted this was the normal Archway protocol.

***Motion/second by Commissioners Morrow/Reid-Ward to approve carried 6-0.***

33. Consider a Resolution Authorizing and Directing the Filing of Eminent Domain Proceedings for 706 North Hill Street, Tax Map 002 06005, owned by North Hill Street Realty, LLC, needed to construct that certain public works project to realign North Sixth Street at its intersection with North Hill Street. *City Attorney Drew Whalen will address.*

***Motion/second by Commissioners Reid-Ward/Todd to approve carried 6-0.***

<b>CITY MANAGER'S REPORT</b>
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- Mr. Smith wanted to note that many of the items on tonight's agenda are annual requests. Additionally, the large GEFA notes have been discussed for some time now and are not new. These will take place over the next fiscal year.
- Turfgrass ground breaking will be tomorrow at UGA.

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- Listening Sessions 1, 2 and 3 will be at the Welcome Center with the consultant on the Hotel/Motel Conference Center.

<b>CITY COMMISSIONER COMMENTS</b>
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- McCord - In light of events of this week in Charleston, he hoped our city, staff and commissioners continue to pray for all those affected and that entire area. He wondered what could have motivated the mind of such an individual to commit such heinous acts.
- Morrow – He met with folks at Georgia Power and Georgia Transmission regarding moving power lines for the airport. The process is proving to be slow but sure.
- Todd – She agrees with Morrow on the airport. It is a slow process, but we will prevail she hopes in her lifetime. The Annual GMA Conference is this weekend, and everyone will represent the City well.
- Reid-Ward – She wanted to know if we could encourage a more timely process on substandard housing. Some are still vacant and very overgrown. Mr. Smith will contact the chairman of the Land Bank and see where they are in the process.
- Hollberg – The Chairman thanked everyone as we get ready for a new fiscal year. He thanked the media, too, for its due diligence and fair reporting. On a positive note, he spent the past week with five young people in Canada (scouts), and they give him great optimism even in light of this terrible tragedy in South Carolina.
- Todd – She noted the oldest participant in the Atlanta Road Race will be Peggy Smith from Griffin who is 95. She will be walking; this is her 4<sup>th</sup> run and she is remarkable. For years she biked until she turned 90. She personifies the Griffin spirit well.

<b>ADJOURN</b>
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*Motion/second by Commissioners Morrow/Todd to adjourn at 6:41 p.m. carried 6-0.*

Respectfully Submitted,

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Kenny L. Smith, City Manager/Secretary

Accepted:

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Douglas S. Hollberg, Chairperson