



THE WHALEN LAW FIRM

A LIMITED LIABILITY PARTNERSHIP

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February 5, 2015

Mr. Kenny Smith
City Manager
100 South Hill Street
Griffin, Georgia 30223

RE: Letter of Recommendation for Elizabeth Pool as Assistant City Solicitor

Dear Mr. Smith,

Please accept this letter as my recommendation to the City of Griffin for the appointment of Ms. Elizabeth Pool as Assistant City Solicitor.

Ms. Pool grew up in Griffin, Georgia where she graduated from Griffin High School in 2000. She is familiar with the Griffin area and is now a resident on East College Street. Ms. Pool is an active member of the Georgia State Bar and has held such license in good standing since November 3, 2011. She is an associate with the firm of Smith, Welch, Webb, and White in their Jackson office.

Ms. Pool interned for Judge Tommy Hankinson while in law school and currently specializes in family law. She is a public defender in the McDonough Municipal Court giving her valuable experience in the municipal law field.

As of 2012, the State of Georgia requires that all solicitors, whether chief solicitors or assistant solicitors, be appointed by the governing body of the municipality. Therefore, in order for municipal court to continue to hold session in the case of absence or incapacity by the chief solicitor, the governing body needs to appoint an assistant solicitor.

It is my recommendation that the City appoint Elizabeth Pool as Assistant City Solicitor, allowing her to perform the duties of the Solicitor of the City of Griffin when needed.

Sincerely,

Jessica Whatley O'Connor