

CENTRAL SERVICES FLEET REQUEST FORM

Department:	Public Works	Division: _	4440	
Approved in Fisc	cal Year Budget Y <u>X</u>	_ N		
Desc of vehicle/o	equipment 2014 YEAR	FORD MAKE	F-150 MODEL	
Additional Body	or Apparatus:	TOOLBOX, STROBES,	SPRAY IN BEDLINER	
Capital Project #	: CP2015-4440-6-1	5		
Replacement/Ad	ldition*:	X	ADDITION	
Unit Number to be	Replaced: 1814	Submitted Transfer/R	etirement Form:	
Additional Comme	ents:			
Non-Standard Opt	ions Approvals:			
	-	CITY MANAGER		DATE
Vehicle/Equipmen	t assignment: Unit #:	To:		
Approval of Depar	tment Director:		Date:	***************************************
Approval of Fleet [Date:			
Approval of Centra	al Services:		Date:	
Upon final comple	tion and obtaining all signatu	res, copy this form to:		

One copy to permanent Vehicle/Equip file (Motorpool)

One copy to Requesting department

One copy to Procurement department

One copy to Accounting-Fixed Assets

*Asset Retirement/Re-Assignment Form must accompany Vehicle Request Form



CENTRAL SERVICES FLEET RETIREMENT REQUEST FORM

CURRENTLY assigned to:	Depar	tment: <u>PUBLIC V</u>	VORKS	Division	:4440
FLEET - Unit #: 1814	VIN# or S	Serial # <u>1B78C16X</u>	(2151966 ⁻	15	Tag #: #### 14 009 (N/A only if off road)
Desc of vehicle/equipment	2001	DODGE			1500 PICKUP
	YEAR	MAKE			MODEL
Body Style & Description:					
	BODY STYLE (ie. SEI	DAN, TRUCK, TRACKHO	DE, ETC		
7	ADDITIONAL DESCR	IPTION (ie. COLOR, 2W	D/4WD, IDEN	ITIFYING FI	EATURES, ALIAS INFO, ETC)
Current Odometer/Hourme	ter Reading:	210000	MILES	OR	HOURS
How was Fleet Unit obtained?	>				
Discot Bosselson by City (_	D)			
Donation (from whom and		50 1-0000 40 000 000			
Purchased with Grant/Dor	nated funds (from	n whom & year dona	tion rece <u>ive</u>	ed)	
Seized or abandoned asse	et (case number &	date of court order)			
Other (explain)		-			
REASON FOR RETIRING:					
Mileage too high for contin	nued use in this ca	apacity			
X Mechanical Issues (if so,	list issues)	S			
Accident - release to resp	200. 10				
Accident - unable or not c					
September Annual American School Color Col	ost-enective to rep				estimated repair costs
Other (explain)					
##### 1 2 2014 Joseph J	Johnson				
DATE REQUESTED DEPART	TMENT DIRECTOR (C	OR DESIGNEE)			
MOTOR POOL A	ASSESSME	NT OF FLEET	RETIRI	EMENT	REQUEST
RETIRE Fleet to 'Reserve	Status' at Fleet Ma	aintenance Facility			
RE-PURPOSE Fleet Unit to	o another Departn		RTMENT		DIVISION
SELL Fleet Unit at auction		DEPA	KIWENI		DIVISION
RELINQUISH to insurance	company for sett	lement proceeds			
DONATE to another gover	0.77	-			
RETURN to Granting agen					
TRADE-IN Fleet Unit and p	ourchase Ne				
Other (explain)					
* Asset Retirement or Transfer Formula	orm must accomp	any this Form			