

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, AUGUST 12, 2014**

Those present were Chairperson Ryan McLemore, Commissioners Cora Flowers, Doug Hollberg, Rodney McCord, Dick Morrow, Joanne Todd, Cynthia Reid Ward, City Manager Kenny Smith and City Attorney Drew Whalen.

Commissioner Cynthia Ward led the pledge to the flag.

Commissioner Doug Hollberg led the invocation.

On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of the Agenda

PRESENTATIONS/DELEGATIONS

Captain John Hamilton of Griffin Fire recognized Jeremy Cousson as the July 2014 “Strongest Link Award” recipient. He described Jeremy as the “go to” guy in the department for technical projects. He saves the city thousands of dollars each month by installing devices in the trucks and keeping the public address system in good working order. He just recently made banners for the fairgrounds pavilion, he installed tinted windows in the stations and placed new handrails in the Station #2 stairwells.

Captain Hamilton recognized Captain Eddie Ellis upon his retirement from Griffin Fire with 31 years of service. He expressed pride in the job he has done, describing him as a great friend and part of the Griffin Fire family.

Captain Ellis expressed appreciation for the opportunity to serve with his family in the Fire Department over the years. Chairman McLemore congratulated him on his retirement.

Chief Financial Officer Markus Schwab presented the Certificate of Achievement for Excellence in Financial Reporting for Comprehensive Annual Financial Report (CAFR) and the Award for Outstanding Achievement in Popular Annual Financial Reporting for Popular Annual Financial Reporting (PAFR). He gave credit to his staff for the awards. Chairperson McLemore commended Mr. Schwab and his employees on the achievement.

Mr. Schwab presented the Financials for June 2014. He advised the report structure was changing and would reflect the SPLOST on the Cash Balance Report. We actually missed the mark a little on the LOST figures for the year. There were no Commission questions regarding the year end balance.

Chairperson McLemore noted the year-end rollovers were still to be done. Mr. Schwab confirmed that was correct.

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CITIZEN COMMENTS

There were no citizen comments.

PUBLIC HEARINGS

There were no public hearings.

CONSENT AGENDA

On motion by Commissioner Morrow, seconded by Commissioner Hollberg and passed on vote of 6 – 0 – 1, approval of Minutes of the Workshop on July 22, 2014, Minutes of the Regular Scheduled Meeting on July 22, 2014 and Minutes of the Joint Meeting with Griffin, Spalding County and the Airport Authority on July 25, 2014. Commissioner Joanne Todd abstained due to her absence.

REGULAR AGENDA

On motion by Commissioner Hollberg, seconded by Commissioner Todd and unanimously passed, approval by Resolution to amend the City of Griffin's Operating Capital Budgets for Fiscal Year 2013-2014 in the amount of \$8,989,490.56 and Fiscal Year 2014-2015 in the amount of \$8,182,427.56 for the rollover of FY14 projects that we will complete in FY15.

On motion by Commissioner Hollberg, seconded by Commissioner McCord and unanimously passed, approval to declare as surplus two (2) 2001 Dodge Intrepids from the Police Department fleet, and donate to Southern Crescent Technical College to supplement their fleet.

On motion by Commissioner Hollberg, seconded by Commissioner Morrow and passed on vote of 6 – 1, approval to modify the current Probation Services Agreement between Judicial Alternatives of Georgia, Inc. (JAG) and the City of Griffin Municipal Court, current agreement effective December 1, 2013. The Probation Services Agreement shall remain binding with the exceptions set forth in this Modification Agreement of the terms and conditions specified. Commissioner Cora Flowers voted "no".

On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval to purchase a 2014 Ford F150 XL SWB Cab Pickup truck for the Fire Department from Speedway Ford off state contract in the amount of \$26,448.00; purchase and install lighting system and radio from Trans Comm for \$3,285.00; purchase lettering package

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from Firehouse Graphics for \$575.00; and declare as surplus Unit #318, a 1995 Crown Victoria, and advertise on GovDeals.com for sale.

Commissioner Morrow asked why the Fire Department would go from a car to a truck for this vehicle. Capt. Hamilton advised a truck would be more durable in events such as this year's ice storms.

On motion by Commissioner Morrow, seconded by Commissioner McCord and unanimously passed, approval of an upgrade to City of Griffin's electronic email system from Windows Exchange 2010 to Windows Exchange 2013 in the amount of \$21,048.79.

Commissioner Morrow commented that he hoped the upgrade would last longer than six months. Mr. Poland stated it has actually been three years since the last upgrade.

On motion by Commissioner Todd, seconded by Commissioner Ward and unanimously passed, approval for NetPlanner Systems, Inc. to install a new Local Area Network (LAN) in the Police Department building located at 868 W. Poplar Street in the amount of \$29,848.01.

On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval for the acquisition of a Caterpillar model 730C off road dump truck (\$450,125.00) for use at the Shoal Creek Landfill, a 953D Track Loader (\$223,767.00) for use in the Stormwater Department, and a Model 312E Track Hoe (\$181,776.00) for use in the Street Department. These three items will be on a multi-year lease from Yancey Brothers, Inc.

On motion by Commissioner Todd, seconded by Commissioner Ward and unanimously passed, approval to purchase 19 greens covers from Green Saver Turf Cover Company in the amount of \$16,479.48 for the City of Griffin Golf Course, approve the transfer of \$16,480.00 to Golf Course operating cash account from Golf Course Escrow account, and amend the budget accordingly.

On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval to submit for a Clean Water Revolving Loan for the Potato Creek Wastewater Treatment Plant in the amount of \$9.5 million for the Water / Wastewater Department.

On motion by Commissioner Morrow, seconded by Commissioner McCord and unanimously passed, approval to submit for a Drinking Water State Revolving Loan for the Flint River Pump Station Replacement in the amount of \$3.1 million for the Water / Wastewater Department.

On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of an amendment to the existing Potato Creek Wastewater Treatment Plant

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design and expansion task order with Paragon Consulting Group to design a copper treatment process to meet new permit limits in the amount of \$199,990.00 for the Water / Wastewater Department.

On motion by Commissioner Morrow, seconded by Commissioner Ward and passed on vote of 6 – 0 - 1, approval of a Task Order for the Pre-Engineering of Community Development Block Grant to Paragon Consulting Group for Phase VII-VIII in the amount of \$6,700.00 for the Water / Wastewater Department. Commissioner Doug Hollberg recused himself from the vote due to a conflict of interest.

On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval to adopt a Resolution finalizing the award of \$500,000.00 from the Clean Water State Revolving Fund Loan CWSRF 14-001 from the Georgia Environmental Finance Authority for the Stormwater Department.

On motion by Commissioner McCord, seconded by Commissioner Ward and passed on vote of 6 – 0 – 1, approval to execute an agreement with Allen-Smith Consulting to prepare the City of Griffin's FY 2015 Community Development Block Grant application to the Georgia Department of Community Affairs (DCA) in the amount of \$8,000.00. Commissioner Doug Hollberg recused himself from the vote due to a conflict of interest.

On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of the price adjustment of the annual contract for tree trimming and removal work to Asplundh Tree Experts, for a period effective until July 31, 2015.

On motion by Commissioner Todd, seconded by Commissioner Ward and unanimously passed, approval to authorize the withdrawal of up to and not exceed \$2.4 million from the City of Griffin's MEAG Municipal Competitive Trust Short Term Portfolio and place funds in the Electric Operating Cash Account, for the construction of the Electric Department Line Construction facility, as previously approved July 8, 2014, and amend the budget accordingly.

On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of an Intergovernmental Agreement between the City of Griffin, Spalding County and the Griffin Spalding Airport Authority, authorizing the transfer of real property to the Airport Authority, for the provision of Aviation services by the Airport Authority, and authorizing a lease-purchase of certain Airport property to Spalding County.

CITY MANAGER COMMENTS

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Mr. Smith congratulated the Finance team on the CAFR and PAFR Awards. He noted they have had almost no turnover in that department with the exception of a retirement about eight years ago.

Citizens Government Academy begins the week after Labor Day.

There is a Town Hall Meeting scheduled for August 28th at 6:30 with Electric Cities of Georgia, Kenwin Hayes of the Downtown Development Authority and Chuck Copeland from the Industrial Development Authority to discuss opportunities and potential for the community.

Sys Ops has been completely remodeled and they will have state of the art equipment to monitor the City for outages. He invited the Commission to drop in and tour the updated department.

Mr. Smith said Thursday would be a busy day, beginning with the Development Authority meeting, a LandBank meeting and the unveiling of the Doc Holiday marker.

There is an employee picnic planned for this Saturday at City Park. Mr. Smith asked Capt. Mitchell Cardell of Griffin Fire to give the Commission details. He invited them all to attend.

Mr. Smith said there was a full page ad in the Atlanta Journal on Sunday advising that power bills would rise under new EPA regulations.

Commissioner McCord inquired of the City Manager on the status of a plan for placing markers honoring citizens at the City Park. Mr. Smith replied we will have a concept to present at the next meeting.

COMMISSION COMMENTS

Commissioner Morrow said the Doc Holiday project is moving forward, with \$18,000 plus in donations. He reminded everyone of the marker unveiling later in the week.

There were no other Commissioner comments.

On motion by Commissioner Hollberg, seconded by Commissioner Morrow and unanimously passed, approval to enter into Executive Session at 6:47 P.M. pursuant to O.C.G.A. 50-14-2(1) in order to meet with the City Attorney to discuss pending / potential litigation.

On motion by Commissioner Hollberg, seconded by Commissioner Flowers and unanimously passed, approval to return to Open Session at 6:58 P.M.

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On motion by Commissioner McCord, seconded by Commissioner Ward and unanimously passed, approval to adjourn the meeting at 6:59 P.M.

Respectfully Submitted,

Kenny L. Smith, City Manager/Secretary

ACCEPTED:

Ryan McLemore, Chairperson