

**CITY OF GRIFFIN BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL  
TUESDAY, JULY 8, 2014**

Those present were Chairperson Ryan McLemore, Commissioners Cora Flowers, Doug Hollberg, Rodney McCord, Dick Morrow, Joanne Todd, Cynthia Reid Ward, City Manager Kenny Smith and City Attorney Drew Whalen.

Commissioner Dick Morrow led the pledge to the flag.

Commissioner Doug Hollberg led the invocation.

*On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of the Agenda with the following amendments:*

*#30: Consider a Resolution requesting the Spalding County Board of Commissioners include specified projects for the City of Griffin in the call for a referendum to be held on November 4, 2014, for a continuance of a 1% Special Purpose Local Option Sales Tax and to provide for an Intergovernmental Agreement between Spalding County and the Municipal Corporations within Spalding County governing the collection, distribution and use of SPLOST funds if approved at said referendum.*

*#31: Commissioner Doug Hollberg requested additional discussion regarding the proposed MEAG transmission line project along Broadway Street.*

<b>PRESENTATIONS/DELEGATIONS</b>
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Director of Central Services, Phill Francis, recognized Benny Dewberry of the Solid Waste Division, upon his retirement with 37 years of service to the City. He said it's bittersweet to lose Benny as he has served as a role model in the department with integrity, and a strong belief in family.

Chairman McLemore said one of the most impressive things about City employees has always been the longevity. He congratulated Mr. Dewberry and expressed appreciation for his dedicated service.

Mr. Francis presented Robbie Dean as the June 2014 "Strongest Link" award recipient. He serves as the Landfill Manager and keeps us in compliance with the EPA and the EPD. He most recently designed and cleared the site of the new Police Department firing range, crossing department lines to assist wherever needed.

Chief Financial Officer, Markus Schwab, presented financials for May 2014, advising we met the numbers for LOST projections. Commissioner Morrow said it appears we're falling a little

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short for the year in Revenues. Mr. Schwab confirmed his statement. There was no further discussion.

**CITIZEN COMMENTS**

Elsie Booker of 1602 Carriage Hills Drive said the speed limit in her neighborhood is not being enforced. She advised some of the residents have signed a petition requesting that speed bumps be installed. She was not in favor but felt enforcement and police presence would solve the problem. Ms. Booker thanked Mr. Smith for assisting with the resolution of an unrelated yard waste problem.

George Meeker of 1604 Carriage Hills Drive presented a petition containing about thirty signatures to the Board requesting the proposed speed bumps for his neighborhood. He advised over the last two months several mailboxes have been hit, as well as a dog. He pleaded for resolution to the concerns of speeding in the Carriage Hills neighborhood.

**PUBLIC HEARINGS**

Director of Planning and Development Services, Taurus Freeman, presented for comments an amendment to the Unified Development Code of the City of Griffin, Article 7, Table 7.3, Zoning Districts, to allow for a hospital or clinic as a special use in PID (Planned Industrial Development). Currently, hospitals or clinics are permitted in the Mixed-Use Overlay Neighborhood and Medical Overlay District. There were no comments.

Taurus Freeman presented for comments a request for a Special Use Permit to allow a hospital to be located at Greenbelt Parkway, tax parcel no. 039 01004E, consisting of 12.75 +/- acres. The proposed facility would serve as a behavioral health crisis center.

Commissioner Morrow commented this would be an excellent project, creating about 90 jobs, with an investment of \$3 million.

Taurus Freeman presented for comments a request for a Special Use Permit to allow for a Non-Commercial kennel to be located at 1112 Skyline Drive. The applicant works with various animal shelters to save dogs from being euthanized, keeping them on average from one to two weeks. They are then sent to other rescue groups.

Cindy and Bret McIver, the applicants, addressed the Board stating they have been rescuing dogs for about one and one-half years. In the past twelve months they have been able to save 364 dogs.

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Tina Thomas of 909 Mockingbird Lane spoke in support of the Special Use Permit, advising it's wonderful to have someone in the community devoting time and resources to the effort.

Sarah Jones of 651 Laura Drive also offered her encouragement for the McIvers work with the pet rescue.

Chairperson McLemore said the separate issue is whether the rescue dogs, in conjunction with the personal dogs in the home, would be a nuisance problem for the neighbors. Ms. McIver assured they have never had a barking complaint.

Dr. Karen Mauk of 403 Maddox Road said she is also involved with pet rescue and the McIvers are meeting a great need in the community.

**CONSENT AGENDA**

*On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of Minutes of the Regular Scheduled Meeting on June 10, 2014.*

**REGULAR AGENDA**

*On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of an amendment to the Unified Development Code of the City of Griffin, Article 7, Table 7.3, Zoning Districts, to allow for a hospital or clinic as a special use in PID (Planned Industrial Development).*

*On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of a Special Use Permit to allow for a Hospital to be located at Greenbelt Parkway at tax parcel no. 039 01004E, consisting of 12.75 acres.*

*On motion by Commissioner Todd, seconded by Commissioner Ward and passed on vote of 6 – 0 – 1, approval of a Special use Permit for a Non-Commercial Kennel to be located at 1112 Skyline Drive. Commissioner Doug Hollberg abstained due to a conflict.*

Commissioner Morrow said he felt the Board may be setting a bad precedent. Chairperson McLemore said he initially felt conflicted but was more comfortable after hearing the applicants intentions. He did state that if there were neighbor complaints in the future, that could be a problem.

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*On motion by Commissioner Hollberg, seconded by Commissioner Todd, and unanimously passed, approval of an Enterprise Zone Agreement with Ultima at Griffin, LLC. The developer constructed a medical office building at 747 S. 8<sup>th</sup> Street.*

*On motion by Commissioner Morrow, seconded by Commissioner McCord and unanimously passed, approval of engagements letter for audit services with Mauldin & Jenkins, Certified Public Accountants (independent auditors). Mauldin & Jenkins will complete: Annual audit, comprehensive annual financial report (CAFR) and OMB Single Audit (if necessary), Complete a questionnaire requested by MEAG, and Complete “agreed upon” procedures related to the landfill and related annual reported requirements per the Department of Natural Resources (DNR).*

*On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of annual chemical bids for the water / wastewater department.*

*On motion by Commissioner Hollberg, seconded by Commissioner Morrow and unanimously passed, approval of a Task Order Form with Burns & McDonnell for the hydraulic analysis study of the water distribution system in the amount of \$251,900.00.*

*On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of a Task Order Form with Paragon Consulting Group in the amount of \$290,000.00 asset assessment of Harry Simmons Water Treatment Plant, Heads Creek Pump Station and the raw water mains.*

*On motion by Commissioner Morrow, seconded by Commissioner McCord and unanimously passed, approval of a Joint Services Agreement with United States Geological Survey (USGS) for the City of Griffin Streamgaging Program in the amount of \$55,905.00.*

*On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of a proposal from TruCheck Utility Metering Solutions to read water meters in 2014-2015.*

*On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of an agreement with Synagro Company for sludge hauling for the water/wastewater department.*

*On motion by Commissioner Morrow, seconded by Commissioner McCord and unanimously passed, approval of an Engagement Letter with Raftelis Financial Consultants, Inc. for water and wastewater rate and financial planning model in the amount of \$20,000.00.*

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*On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of a proposal from Premier System Design (PSD) for PSD software support and the development of Hiperweb Work Order Management System in the amount of \$20,000.00 for the Public Works and Utilities Department.*

*On motion by Commissioner Hollberg, seconded by Commissioner Morrow and unanimously passed, approval of a Task Order Form from Tetra Tech for the Geomorphic Assessments of Potato Creek, Shoal Creek and Cabin Creek in the amount of \$75,000.00 for the Stormwater Department.*

*On motion by Commissioner Hollberg, seconded by Commissioner Morrow and unanimously passed, approval of water tank maintenance 2014-2015 with Utility Service Group in the amount of \$88,356.89.*

*On motion by Commissioner Morrow, seconded by Commissioner Flowers and unanimously passed, approval of a Task Order Form with Tetra Tech for the updating of the Stormwater Utility Credit Manual in the amount of \$51,000.00 for the Stormwater Department.*

*On motion by Commissioner Todd, seconded by Commissioner Hollberg and unanimously passed, approval to award bid and contract to Match Point Tennis (lowest and best bid) for the construction and fencing of City Park tennis courts in the amount of \$84,342.00.*

*On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval to accept Raymond Head, Jr. Park from Akins Feed and Seed to the City of Griffin.*

*On motion by Commissioner Morrow, seconded by Commissioner Ward and unanimously passed, approval of a resolution for acquisition of rights of way purchase for the North Hill Street and North Sixth Street intersection improvement, a project identified in the 2008 Special Purpose Local Option Sales Tax (SPLOST).*

*On motion by Commissioner Hollberg, seconded by Commissioner Morrow and unanimously passed, approval of the sale of excess capacity up to a maximum of 5.15 MW/Hr at a cost of \$39.81/MW to the City of Newnan for a period of 5 years.*

*On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of a contract with Renfro Construction Company, LLC, the lowest and most responsive bidder, for the construction of the Griffin Power Maintenance facility to be constructed on the Thomas Packing Property. The contract price is \$2,297,118.00, with a \$50,000.00 contingency.*

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*On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of a Resolution authorizing the execution of non-binding Letters of Understanding from time to time with Raymond James & Associates, Inc.*

*On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of a Resolution requesting the Spalding County Board of Commissioners include specified projects for the City of Griffin in the call for a referendum to be held on November 4, 2014, for a continuance of a 1% Special Purpose Local Option Sales Tax and to provide for an Intergovernmental Agreement between Spalding County and the Municipal Corporations within Spalding County governing the collection, distribution and use of SPLOST funds if approved at said referendum.*

Commissioner Doug Hollberg proposed additional discussion regarding the proposed MEAG Transmission Line project to run along Broadway Street. He advised he has been reconsidering the approval of the Board in that it could really impact the looks of the area. He said he would like to see the current plan denied and have MEAG come back with an alternative that would have less impact as far as the design.

Commissioner Todd said it's fine to suggest another design but she doesn't want to see the original vote overturned.

Mr. Smith said he understood there was no alternative design. Mr. Bosch said there may be some options. However, although MEAG would like the support of the Commission, it is not required in order to move forward with the project.

Commissioner Hollberg asked if the project is absolutely necessary. Mr. Bosch advised that it is.

<b>CITY MANAGER COMMENTS</b>
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Mr. Smith advised the Otsuka Groundbreaking event is scheduled for July 15<sup>th</sup> at the Lakes at Green Valley. Governor Deal will be in attendance.

<b>COMMISSION COMMENTS</b>
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Commissioner McCord advised he and Commissioner Flowers participated in the Peachtree Road Race.

Commissioner Morrow said Police Chief Steve Heaton would be his guest on his radio show tomorrow (Wednesday) morning.

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Commissioner Hollberg advised he was proud of the way the Board continues to work as a team.

Commissioner Todd agreed with Commissioner Hollberg on the team effort.

*On motion by Commissioner Hollberg, seconded by Commissioner Morrow and unanimously passed, approval to adjourn the meeting at 7:12 P.M.*

Respectfully Submitted,

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Kenny L. Smith, City Manager/Secretary

ACCEPTED:

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Ryan McLemore, Chairperson