

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2014**

Those present were Chairperson Ryan McLemore, Commissioners Cora Flowers, Doug Hollberg, Rodney McCord, Dick Morrow, Joanne Todd, Cynthia Reid Ward, City Manager Kenny Smith and City Attorney Drew Whalen.

Commissioner Cynthia Ward led the pledge to the flag.

Commissioner Doug Hollberg led the invocation.

On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of the Agenda with the following amendments:

- #13: Consider approval to purchase an enclosed pressurized cab (used) for \$16,332.50 from Yancey Brothers Company (sole source provider), and amend the budget accordingly for \$20,000.00. (\$3,667.50 is an allowance to cover unanticipated costs that may occur during installation).*
- #14: Consider approval to transfer \$375,000.00 from Capacity Recovery Fees Cash Account to Water/Wastewater Operating Cash Account for the purpose of paying construction costs incurred with the 1888 Mills Sewer Improvements / Expansion Project in advance of receiving Georgia Department of Community Affairs (GA DCA) Employment Incentive Program (EIP) Grant of \$500,000.00, and amend the budget accordingly.*

PRESENTATIONS/DELEGATIONS

Director of Central Services, Phill Francis, recognized Garry Slaton as the May 2014 “Strongest Link” award recipient. Since being hired in 2012, Garry has volunteered for multiple training programs and earned certifications in several areas. He frequently volunteers to answer after-hours service calls and was instrumental in handling the service calls during the winter storms this year. Garry has shown great initiative, leadership and dedication in the short time he has spent with the City of Griffin.

Citizen Engagement Specialist, Alvin Huff, presented results of the 2014 SPLOST survey. Several months ago the County approached us about a survey to discover what type of SPLOST projects the citizens would like to see. We launched the survey around the end of April. This presentation however, is limited to city resident response. The questions were regarding general info, identifying top priority in the community and what kind of projects they would like to see on the SPLOST list. We received 444 responses, 216 of which were City responses. This is not representative of a city of this size. Typically in this type of survey, only those interested in specific projects will respond. Debt, Emergency Services, Library Services, Parks and Recreation Services, Sub-Standard Housing and Transportation were the subjects presented for

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2014**

consideration. Overall, the number one priority was Emergency Services, Parks and Recreation and Paying down debt. Mr. Huff concluded the lack of response posed a problem for compiling any real public opinion.

Director of Public Works and Utilities Dr. Brant Keller presented an update on the approved design of downtown street configuration for the Downtown LCI. After about 18 ½ months, this is the final configuration. The DOT and ARC have given us guidance for a 3 ft. buffer, a 5 ft. bike lane, a 12 ft. travel lane and 60% angle parking which will give us the most amount of parking space. The DOT sort of told us this is what we could do. If there are no objections, we can get this in the hopper for 2015.

Chief Financial Officer, Markus Schwab, presented financials for April 2014. There was no discussion on the Cash Balance Report. The LOST report reflects we are on track for the year at 79% and 95% for SPLOST. Revenue Detail report was unremarkable and there were no Commission questions.

CITIZEN COMMENTS

There were no citizen comments.

PUBLIC HEARINGS

Markus Schwab presented for comments the proposed budgets for fiscal year beginning July 1, 2014 and ending June 30, 2015. There were no public or Commission comments.

CONSENT AGENDA

On motion by Commissioner Morrow, seconded by Commissioner Ward and unanimously passed, approval of Minutes of the Workshop on May 27, 2014, and Minutes of the Regular Scheduled Meeting on May 27, 2014.

REGULAR AGENDA

On motion by Commissioner Todd, seconded by Commissioner Morrow and unanimously passed, approval of a Resolution adopting the annual Fiscal Year 2014-2015 Operating Budget appropriating expenditures and projected revenues for specified purposes, functions and activities by fund for the budget period and the Capital Improvement Program.

On motion by Commissioner McCord, seconded by Commissioner Ward and unanimously passed, approval to purchase with asset forfeiture funds, two (2) new vehicles for \$55,691.00

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2014**

(Ford F150 for \$26,674.00 from Speedway Ford and Chevy Tahoe for \$29,017 from Hardy Chevrolet) to be assigned to Criminal Investigations and Special Investigative Unit, respectively; declare units 274 (Lincoln Navigator) and 1204 (Hummer) as surplus for sale on Gov.Deals.com; and, by resolution, amend the budget accordingly.

On motion by Commissioner Morrow, seconded by Commissioner McCord and unanimously passed, approval of a professional services agreement with Burns & McDonnell Engineering Company, Inc. for the Water/Wastewater Department of Public Works.

On motion by Commissioner Morrow, seconded by Commissioner Todd and passed on vote of 4 – 3, approval of a continuation of warranty services agreement with Utility Service Partners, Inc. for providing to the general public a warranty program for water service lines and wastewater collection lines to citizens. Commissioners Hollberg, McCord and McLemore voted “no”.

Commissioner Hollberg disagreed with the agreement, advising they (Utility Service Partners) are using the City of Griffin’s name as a marketing tool for their company. Commissioner McCord said he was opposed to anyone using the City logo to market themselves as well.

Mr. Whalen said he initially had reservations but they have been effective. And, there is some revenue sharing with the City involved.

Chairperson McLemore said it’s a slippery slope anytime we provide an endorsement for a company of this type.

Mr. Whalen advised they are affiliated with National League of Cities. Commissioner Morrow pointed out they do provide a service.

Commissioner McCord reiterated we are opening a can of worms when we allow a company to use our logo to promote their business.

On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of a mass meter purchase from Delta Municipal Supply Company, Inc. for the Water/Wastewater Department.

On motion by Commissioner Morrow, seconded by Commissioner McCord and unanimously passed, approval of a Lease Agreement between the City of Griffin and Tru-Check, Inc. for a twelve (12) month lease of 293 square feet referred to as Suite 114 in One Griffin Center in the amount of \$6,837.48 per year.

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2014**

On motion by Commissioner Hollberg, seconded by Commissioner Ward and unanimously passed, approval to purchase an enclosed pressurized cab for \$16,332.50 from Yancey Brothers Company (sole source provider); and amend the budget accordingly for \$20,000.00 (the difference \$3,667.50 is an allowance to cover unanticipated costs that may occur during installation).

On motion by Commissioner Todd, seconded by Commissioner Morrow and unanimously passed, approval to transfer \$375,000.00 from Capacity Recovery Fees Cash Account to Water/Wastewater Operating Cash Account for the purpose to pay construction costs incurred with the 1888 Mills Sewer Improvements/Expansion Project in advance of receiving Georgia Department of Community Affairs (GA DCA) Employment Incentive Program (EIP) Grant of \$500,000.00; and amend the budget accordingly.

CITY MANAGER COMMENTS

Mr. Smith advised the next Commission meeting would be on July 8th as there was only one scheduled for June. Spalding County would like to have a joint SPLOST meeting on June 26th at 7 PM at the Annex. He said we just need a general idea of the numbers so we know which projects to select.

June Jam was a huge success, probably the biggest ever.

He advised that on June 17th, the Downtown Development Authority would be hosting a presentation at City Hall regarding information on bringing a Hotel Conference Center into the City.

In the morning, Wednesday, June 11th, 405 North Hill Street is scheduled for demolition.

The City of Griffin mobile app is almost ready for launching. It's free and will allow citizens to file a complaint or concern with the city. The app was created in-house by our very own IT employees.

Mr. Smith said the City has been through a lot in the last week and just seeing all of the employees lining the streets for the funeral procession of Officer Jordan was a testament of their loyalty to each other.

COMMISSION COMMENTS

Commissioner McCord expressed his pride in the City for being the strong link for the Jordan family in the last week. He said the family was so grateful for such an amazing outpouring of

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2014**

support in the loss of Officer Jordan. Commissioner McCord said it made him proud to be a Griffinite.

Commissioner Morrow said he, too, was proud of Griffin and its employees. Commissioner Morrow advised the Airport Authority meeting went well on Monday evening. The same information was presented once again. He expressed hope that the County would come back in support of a full partnership.

Commissioner Hollberg praised City staff on yet another successful June Jam. He recognized Pastor Grady Caldwell on celebrating six years at the Pimento Avenue property. Commissioner Hollberg said his prayers continue to be with the Police Department family as they work through their loss.

Commissioner Todd echoed her pride in the community as they rallied around the employees and family of Officer Jordan. She remarked the family was a delight. On another note, she asked the City Manager to check into a new public announcement system for the meeting room, advising people are still having trouble hearing what goes on in the meeting.

Commissioner Flowers commented on the funeral of Officer Jordan, comparing it to the inauguration of the current President. She was extremely proud and recognized the City departments and citizens in general. The event seemed to make everyone drop their own issues and come together.

Commissioner Ward said she, too was proud of the way the City and citizens responded to the celebration of Officer Jordan's life.

Chairman McLemore said his thoughts were the same. The entire Jordan family was an inspiration to the community.

Commissioner McCord pointed out that Raymond Jordan's sentiments were most important. He didn't feel a divide in our community and the incident was isolated, not indicative of our community.

On motion by Commissioner Hollberg, seconded by Commissioner Morrow and unanimously passed, approval to adjourn the meeting at 6:58 P.M.

Respectfully Submitted,

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, JUNE 10, 2014**

Kenny L. Smith, City Manager/Secretary

ACCEPTED:

Ryan McLemore, Chairperson