

**CITY OF GRIFFIN BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
ONE GRIFFIN CENTER, W. ELMER GEORGE MUNICIPAL HALL
TUESDAY, DECEMBER 9, 2014**

Those present were Chairperson Ryan McLemore, Commissioners Doug Hollberg, Rodney McCord, Dick Morrow, Joanne Todd, Cynthia Reid Ward, City Manager Kenny Smith and City Attorney Drew Whalen. Commissioner Cora Flowers was absent.

Commissioner Cynthia Ward led the pledge to the flag.

Commissioner Doug Hollberg led the invocation.

On motion by Commissioner Todd, seconded by Commissioner Hollberg and unanimously passed, approval of the Agenda.

PRESENTATIONS/DELEGATIONS

Fire Chief Tommy Jones presented Daniel Cowles as the “Strongest Link” award recipient for November 2014. He said that Firefighter Cowles took over the carseat program and has proven to be very effective in light of the fact that Griffin Fire works more and more auto accidents. He assists with the distribution of the seats, as well as instruction for proper installation. FF Cowles also headed up the holiday toy drive this year for the department. Firefighter Cowles expressed appreciation for the award.

Chief Tommy Jones and Human Resources Director, Miles Neville, presented the 2014 Leadership Development Institute Graduates. They were presented with certificates and shirts upon completion of the 12-week program. One of the graduates, Firefighter Lee Slaughter, expressed appreciation to Chief Jones and Mr. Neville for their dedication of time and energy to make the class successful.

Chief Financial Officer Markus Schwab presented the Financials for October 2014. Upon review, there were no questions from the Commission.

CITIZEN COMMENTS

There were no citizen comments.

PUBLIC HEARINGS

Director of Planning and Development Services, Toussaint Kirk, presented for comments the proposed amendment to the Unified Development Code at Article 2, Interpretations and Definitions, to enact a new Section 203, Reasonable Accommodations Policy establishing a process for persons with disabilities to request reasonable accommodation from land use, zoning and development regulations in order to have an equal opportunity to enjoy housing. He advised

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this was discussed at the Workshop in November and the Planning and Zoning Board recommended approval.

There were no citizen comments.

CONSENT AGENDA

On motion by Commissioner Morrow, seconded by Commissioner Ward and passed on vote of 5- 0 – 1, approval of Minutes of the Workshop on November 25, 2014 and Minutes of the Regular Scheduled Meeting on November 25, 2014. Commissioner Joanne Todd abstained due to her absence from the meetings.

REGULAR AGENDA

On motion by Commissioner Morrow, seconded by Commissioner Hollberg and unanimously passed, approval of an amendment to the Unified Development Code at Article 2, Interpretations and Definitions, to enact a new Section 203, Reasonable Accommodations Policy establishing a process for persons with disabilities to request reasonable accommodation from land use, zoning and development regulations in order to have an equal opportunity to enjoy housing.

Director of ITC, Jack Poland, presented a request for a bulk purchase of PCs from Dell. Commissioner Morrow asked if any local vendors had bid on the computers. Mr. Poland advised that no one locally had been able to meet the Dell quotes. In addition, Dell offers incentives, we can exchange anything we purchase from them, they stand behind their product and offer warranties as well. When we deal directly with the manufacturer, local businesses simply cannot compete with their prices.

On motion by Commissioner Morrow, seconded by Commissioner Todd and unanimously passed, approval of a consolidated (bulk) buy for the purchase of fifty-nine (59) PCs from the DELL Georgia State Contract Price of \$44,088.82. The IT equipment will be purchased under the City's life-cycle management program.

On motion by Commissioner Hollberg, seconded by Commissioner Todd and unanimously passed, approval of a Lease with Yamaha Motor Corporation U.S.A., Commercial Customer Finance, for 55 new 2015 EFI Yamaha Golf Cars, Gas Drive, equipped as specified in the attached Proposal dated October 26, 2014, for use at the Griffin City Golf Course, including 2 free-use loaner cars. Pursuant to the Yamaha Trade-In program, all 55 2012 cars will be exchanged for these new cars. The Lease is designated as a "tax-exempt" issue for 2014; however, payments will be made in the years 2015 through 2018 in the total annual obligation of \$39,930.00, plus reimbursement of ad valorem taxes.

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On motion by Commissioner Morrow, seconded by Commissioner Ward and unanimously passed, approval of a telecommunication tower lease with Verizon of the East, LP, commencing January 1, 2015 for a telecommunication tower site on the premises of the Griffin Police Department at West Poplar Street, with access easement.

Commissioner Morrow commented this is a great deal for the City. City Manager Kenny Smith said that GMA helped negotiate the deal. We pay them dues annually for just this type of assistance.

CITY MANAGER COMMENTS

Mr. Smith said Board Appointments are underway and advised the Commissioners to keep an eye on the appointment book in the office.

There will be a meeting on Friday morning with Senator-elect Marty Harbin at 7:30 AM in the 3rd Floor Conference Room. This will be a general introduction to the City and upcoming state regulations.

Mr. Smith advised of a meeting on Friday with the ARC and GaDOT regarding the LCI.

Next Tuesday at 5:30 PM, there will be a meeting with Public Safety Director and the Police Chief regarding the alcohol ordinance and how it relates to the local store owners.

Mr. Smith said tonight is Ms. Flournoy's last Board of Commissioners meeting. She will be leaving the City at the end of the year. There will be a reception for her on Thursday, December 18th at 3:00 PM.

COMMISSION COMMENTS

Commissioner McCord said he has enjoyed working with Ms. Flournoy.

Commissioner Morrow said at the first Airport Authority meeting in January he hopes to have funds in hand to begin the purchasing of property for the new airport.

Commissioner Hollberg said since last year at this time we have seen a lot of changes. He expressed excitement at changes the upcoming year will bring.

Commissioner Todd said she hopes that everyone is as excited about the new airport as she is. She advised the Meriwether Homes project is a huge investment and exciting for this community. She said so many wonderful things are coming together for the City.

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Commissioner Ward said she is excited about the Meriwether Homes project as well, and thanked the Board for collaborating with the Housing Authority to make it all possible.

On motion by Commissioner Todd, seconded by Commissioner Ward and unanimously passed, approval to enter into Executive Session Pursuant to O.C.G.A. Section 50-14-3(6) for the purpose of deliberating or discussing the evaluation of personnel.

On motion by Commissioner McLemore, seconded by Commissioner Ward and unanimously passed, approval to return to Open Session.

On motion by Commissioner Ward, seconded by Commissioner Morrow and unanimously passed, approval to adjourn the meeting at 7:00 P.M.

Respectfully Submitted,

Kenny L. Smith, City Manager/Secretary

ACCEPTED:

Ryan McLemore, Chairperson